

**Wolfeboro Police Commission  
Meeting Minutes  
May 19, 2016**

**Members present:** Chairman Steve Wood, Vice-Chair Joe Balboni Jr. (via phone) and Ron Goodgame.

**Staff present:** Chief Chase, Captain Rondeau and Recording Secretary Amelia Capone-Muccio.

Chairman Wood called the meeting to order at 4:00 PM and introduced the Commissioners, staff in attendance and noted a quorum was present.

➤ ***Pledge of Allegiance***

Chairman Wood entertained the Pledge of Allegiance.

**Consideration of Minutes**

- ***Public minutes of April 21, 2016***

**Commissioner Ron Goodgame moved the Wolfeboro Police Commission to accept the public minutes of May 21, 2016 as submitted. Commissioner Joe Balboni Jr. seconded. Members voted and being none opposed, the motion passed.**

**Activity Reports**

Chief Chase reported on the following activity reports for last month:

**Offenses (State Law) by month:** He reported 103 offenses for the month which is a 16% increase from the previous month.

**Arrest status report:** He reported 37 arrests for last month, which is a 27% increase from the previous month.

**Personnel Analysis report:** The report is a synopsis of each officer's reporting for the month.

**Accidents by street name:** He reported 11 accidents for last month and a total of 45 year to date.

**Prosecutor's report:** He reported 17 defendants who answered 23 offenses, 1 trial, 1 dismissal, 12 pleas, 2 pretrial conferences, 4 arraignments and 1 contempt order. He reported the received \$4,216 in fines/fees/assessments.

**School Resource Officer (SRO):** Officer Llewellyn reported the school complex is a busy place, with 14 investigations and various other activities at the complex.

**Motor Vehicle Traffic Report:** He reported 159 stops last month, which is an increase from the previous month and noted that most of the activity is on Center Street, North and South Main Street.

**Detectives Report:** N/A

**Geographical Analysis:** N/A

**Central Dispatch report:** N/A.

### **Chief's Items**

Chief Chase reported the following:

- Officer Eric LaRoche who was previously a seasonally officer and full time with the Wakefield Police has been appointed to fill the vacant patrol position. He will be sworn in on June 7, 2016 at 10:00 AM.
- The appointment of Officer LaRoche now leaves two vacancies for seasonal officers that the Department will fill for the upcoming summer season.
- Administrative Assistant, Donna Commerford, will retire at the end of May 27<sup>th</sup> with 11 years of service to the Department. He thanked Donna for her day to day keeping the Department running smoothly and wishes her well in her retirement.
- Sherri Moore, the former Fire Department Administrative Assistant will replace Donna on May 30<sup>th</sup>.
- The Department attended an information meeting on the proposed Families in Transitional Housing facility on Lehner Street and the Wolfeboro Police Department was asked how this would affect Wolfeboro and in a review the Department does not see an impact to the Town as they run quality facilities.
- The four new cruisers are in and awaiting equipment installation and lettering.
- The cell phones have been purchased for the patrol vehicles and as previously discussed this cost will be budgeted for in the 2017 budget and going forward. ]
- The Department is discontinuing the PO Box at the Post Office and installing a mailbox at the Public Safety Building.
- On April 30<sup>th</sup> the Department participated in the DEA Drug Take Back day with another successful collection of unused or unwanted medicine.
- In the matter of Josephine Amatucci the Town answered another Right to Know request.
- The School Resource Officer Llewellyn, Officer Emerson and Commissioner Wood attended the event sponsored by Shawn Coop and Luke Freudenberg at Meadowbrook Pavilion where Chris Heron spoke about his battle with addiction. This was a well-attended event by many schools and many generous donors made it happen.

### **Commissioner's Items**

#### ➤ ***Meadow Brook Pavilion Event-Chris Heron***

Chairman Wood stated that he attended the event at Meadow Brook and was impressed by the students who sat through his speech and listened to what he had to say. He stated many school around the Lakes Region attended this event and was made possible by many generous donors including Bank of NH, Meredith Village Savings Bank, Eastern Propane and Coke a Cola.

### **Board of Selectmen's Representative**

N/A.

*Being no further business before the Commission, Chairman Wood entertained a motion to enter non-public session to discuss personnel.*

**Commissioner Ron Goodgame moved the Wolfeboro Police Commission enter non-public session RSA 91 A: 3 a & c to discuss personnel at 4:31 PM. Joe Balboni Jr. seconded. Roll call vote: Ron Goodgame- yes, Joe Balboni Jr.-yes and Steve Wood-yes, the motion passed.**

The Commission re-entered public session at 5:10 PM.

**It was moved by Ron Goodgame and seconded by Joe Balboni Jr. to seal the minutes of May 19, 2016. Members voted and being all in favor, the motion passed.**

*Being no further business before the Commission, Chairman Wood entertained a motion to adjourn.*

**Commissioner Ron Goodgame moved the Wolfeboro Police Commission to adjourn at 5:11 PM. Commissioner Joe Balboni Jr. seconded. Being none opposed, the motion passed.**

Respectfully submitted,  
**Amelia Capone-Muccio**